

~~SECRET~~ (When Filled In)

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AREA OR COUNTRY(S)	ORGANIZATION(S)	GENERAL FUNCTION(S)	SPECIFIC FUNCTION(S)	DOC DATE CLASS <u>S</u>
HQ	OSO	FI	Requirements	28 March 47
	CIG ✓		Relationships (interoffice)	
	ORE			

IDENTIFICATION OF DOCUMENT

Memo ADSO for DD/CIG. Subj.: CIG Procedure for Processing Requests for Intelligence Information; 2pp.

ABSTRACT NOTATION REFERENCES

Takes issue with OCD handling of requirements. Cites cases of requesting the same information from overt and covert field collections and failure to state requirement clearly.

Suggests that ORE be given responsibility for determining overall intell. requirements for CIG, noting importance and priority of requirements and availability through overt collection.

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28 March 1947

MEMORANDUM TO THE DEPUTY DIRECTOR, CIG

Subject: CIG Procedure for Processing Requests for Intelligence Information.

1. Reference is made to memorandum of 21 March 1947 to Assistant Director for Special Operations, from [redacted] G.S.C. (FA), Chief, Collection Branch, subject: "Molotov Automobile Factory", which is attached. The attached paper is referred to you with the hope of arriving at a more efficient system of processing requests for intelligence information to this office and with the hope of correcting a procedure which is regarded as basically unsound. This paper is an example of many similar requests that have been received by this office from the Office of Collection and Dissemination, simultaneously requesting this office and overt collection agencies to obtain the same information. From the point of view of economy of effort and sound operating procedure, it is believed that generally a file search by appropriate intelligence agencies and all overt collection means should be exhausted to obtain any intelligence information desired before this office is asked to undertake collection by clandestine means. The resources of OSO are necessarily limited and should be expended normally only to obtain important intelligence information that is not already available in files or that it is impossible for overt collection agencies to obtain. To explore possibilities and to plan and mount a specific operation to obtain information, assuming that the project is deemed sufficiently important and is within the capabilities of this organization, is time consuming, expensive, and often very difficult. Obviously, there is no point in undertaking such an operation provided the information desired can be obtained by other means.

2. If a request for intelligence information implies only a file check by OSO locally or at appropriate overseas stations, the request for information should so state clearly; otherwise it must be assumed that an operation is to be undertaken and it is again reiterated that an operation should not be undertaken until all overt collection possibilities have been exhausted. In this connection, all information collected by OSO is sent to ORE and normally ORE can be requested for a file check. To ask OSO and overt collecting agencies for the same information simultaneously will result in such situations as occurred recently at one location when the Military Attache, the Naval Attache, and an OSO representative received simultaneously from Washington requests for the same information. This would not appear to be a coordinated collection effort.

3. The present procedure referred to above would seem to relieve ORE of any responsibility for establishing requirements for intelligence information. It is my understanding that ORE has this responsibility.

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Generally when requests for intelligence information are received by OSD from outside intelligence agencies, or from within CIG except from ORE, the following procedure is recommended for consideration:

(a) Send the request for intelligence information to ORE to find out what part of the information is already available within CIG and to get the guidance of ORE for further collection.

(b) Then request a file search and collection from appropriate overt collecting agencies.

(c) If the information is unobtainable from files or by overt collection, then request OSO to undertake collection provided the matter is of sufficient importance to so warrant.

4. Since ORE has the responsibility of determining overall intelligence information requirements for CIG, it might be well to consult ORE concerning the importance of the information desired before it is submitted to OSO for a collection effort. Requests should also indicate priority and be specific; although the example attached is specific, most of those received are not. Exceptions could well be made to the above procedure when the information desired is of such great urgency and importance that simultaneous collection by overt agencies and OSO might be warranted; also when the information desired is obviously unobtainable from the files of ORE and other intelligence agencies and obviously impossible of collection by overt means. However, it is believed that usually it will be impossible to make such determinations except by conducting a file search and requesting overt collection.

5. OSO is now in the process of attempting to meet current demands for our customers for intelligence information that can only be collected by clandestine means and at the same time attempting to build up a high-level, long-term covert intelligence organization. The considerations presented above are not made in any spirit of attempting to shirk responsibility for the job for which OSO is designed, but rather in the spirit of permitting this office to concentrate on its principal missions and not waste its effort on collection activities which can better be handled by other collecting agencies.

Assistant Director
Special Operations

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